



City of Rahway

Department of Administration

One City Hall Plaza
Rahway, NJ 07065

Tel (732) 827-2177
Fax (732) 574-0477

Post: July 15 – August 4, 2021

Parking Attendant

P/T – 24 hrs. wk. Saturday 7 pm – 7 am (*Sunday*)
Sunday 7 pm – 7 am (*Monday*)

\$16.50 per hour

The City of Rahway, Parking Utility is recruiting a part-time Parking Attendant. Duties include a variety of routine, repetitive, noncomplex tasks which involve monitoring, directing and assisting patrons entering and exiting the garage per established procedures; monitoring all parking properties including the garage; reporting any problems or incidents; light cleaning; snow removal; and other job duties outlined in and not limited to the Civil Service Commission title Parking Attendant (<https://info.csc.state.nj.us/jobspec/02614.htm>). Applicants must also maintain and uphold all policies and procedures; represent the City in a professional and courteous manner; maintain a neat and clean appearance; and remain in uniform during scheduled shifts. Job qualifications are ability to read and write English, follow direction - both oral and written, have no convictions of any offense which would make candidate unfit to perform such duties, a valid NJ driver's license; ability to work a flexible schedule (including weekends, nights and holidays); ability to lift heavy objects, learn and implement new technology/equipment and work in varying weather conditions.

Pre-employment drug screen, physical and background check are performed. The City of Rahway is a CSC and EEO employer and reserves the right to interview qualified candidates prior to the deadline. If further details of the position are needed, please contact the Parking Utility Office Manager, Frank D'Errico. Preference is given to Rahway residents.

Interested candidates should submit an [application](#) (found on [City of Rahway website](#) under [Employment link](#)) via email or regular mail by end of day, August 4, 2021 to:

resume-admin@cityofrahway.com

or

Michelle Dalesandris, Human Resource Coordinator
City of Rahway
One City Hall Plaza
Rahway, NJ 07065