

**ZONING BOARD OF ADJUSTMENTS  
REORGANIZATION & REGULAR MEETING  
MINUTES  
FEBRUARY 26, 2018**

**CALL TO  
ORDER**

The meeting was called to order at 7:00 p.m.

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**FLAG SALUTE**

The Board did then salute the flag.

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**ROLL CALL**

On a call of the roll, the following Board Members and Officials should be present:

**BOARD**

Mr. William Hering, Commissioner  
Mr. James E. Pellettiere, Commissioner  
Ms. Joanne Gemenden, Commissioner  
Ms. Marie Richelieu, Commissioner  
Mr. Brandon Givens, Commissioner  
Mr. John Ludington, Commissioner  
Mr. Adrian Zapotocky, Commissioner  
Mr. Roger Kilgore, 1<sup>st</sup> Alternate Commissioner  
Ms. Paula Braxton, 2<sup>nd</sup> Alternate Commissioner  
Mr. James Heim, 3<sup>rd</sup> Alternate Commissioner

Absent from this meeting were Commissioners Braxton and Heim.

**MINUTES:** Any necessary changes to the Zoning Board of Adjustment meeting minutes of November 27, 2017 shall be made and approved by action of the Commissioners.

**Motion: Commissioner Pellettiere                      Second: Commissioner Kilgore**  
**Yes: Commissioners Gemenden, Givens, Zapotocky, Kilgore and Pellettiere**

**REORGANIZATION MEETING:**

**A. Election of Chairman**

Commissioner Pellettiere made motion to nominate William Hering as Chairman to the Zoning Board of Adjustment. This motion was seconded by Commissioner Zapotocky.  
Commissioner Hering accepted the position as Chairman of the Zoning Board of Adjustment.

**Motion: Commissioner Pellettiere                      Second: Commissioner Zapotocky**  
**Yes: Commissioners Gemenden, Ludington, Givens, Richelieu, Zapotocky,  
Pellettiere and Hering**  
**Absent: Commissioners Braxton and Heim**

**B. Election of Vice-Chairman**

Motion was made by Commissioner Hering to nominate Commissioner Pellettiere as Vice-Chairman of the Zoning Board of Adjustment. This motion was seconded by Commissioner Gemenden. Commissioner Pellettiere accepted the position as Vice-Chairman of the Zoning Board of Adjustment.

**Motion: Commissioner Hering                      Second: Commissioner Gemenden**  
**Yes: Commissioners Gemenden, Ludington, Givens, Richelieu, Zapotocky, Pellettiere and Hering**  
**Absent: Commissioners Braxton, Heim**

**C. Election of Secretary**

Motion was made by Chairman Hering to nominate Ann Marie Williams as Secretary to the Zoning Board of Adjustment. This motion was seconded by Commissioner Zapotocky. Ann Marie Williams accepted the position as Secretary to the Zoning Board of Adjustment.

**Motion: Chairman Hering                      Second: Commissioner Zapotocky**  
**Yes: Commissioners Gemenden, Ludington, Givens, Richelieu, Zapotocky, Pellettiere and Hering**  
**Absent: Commissioners Braxton and Heim**

**OTHER BUSINESS:**

- 1. Adoption of resolution awarding Professional Services to Maser Consulting, PA, Jacqueline Dirmann**  
**D. Appointment of Engineer**
  
- 2. Adoption of resolution awarding Professional Services to Pidgeon & Pidgeon, P.C.**  
**E. Appointment of Board Attorney, John R. Pidgeon, Esq. Pidgeon & Pidgeon, P.C.**
  
- 3. Adoption of resolution awarding Professional Services to Kevin O'Brien, AICP, PP**  
**F. Appointment of Zoning Board of Adjustment Planner Kevin O'Brien, AICP, PP**

There was one resolution prepared for all three professionals: Jacqueline Dirmann, P.E., C.M.E., C.F.M., Maser Consulting P.A., appointed engineer, John R. Pidgeon, Esq., Pidgeon & Pidgeon, P.C., Appointed Board Attorney, Kevin O'Brien, AICP, PP, appointed Zoning Board of Adjustment Planner.

**MINUTES CONTINUED:**

Motion was made by Commissioner Hering and seconded by Commissioner Pellettiere.

**Motion: Commissioner Hering**

**Second: Commissioner Pellettiere**

**Yes: Commissioners Gemenden, Ludington, Givens, Richelieu, Zapotocky, Pellettiere and Hering**

**Absent: Commissioners Braxton and Heim**

**REGULAR MEETING:**

There was no regular business for the regular meeting.

**ADJOURN:** There being no further business; the meeting was adjourned at 7:46 pm.